



## Key stage 2 (KS2) English writing teacher assessment moderation: national training 2019/20

### Facilitator script and timings

#### Table discussion 2: effective practice in the recruitment, training and quality assurance of moderators

Each delegate will need a copy of the table discussion 2 handout – effective practice in the recruitment, training and quality assurance of moderators.

Facilitator script:

*Continuing from table discussion 1 regarding the professional discussion, I'd like you to reflect upon your recruitment, training and quality assurance of moderators, thinking particularly about their:*

- *subject knowledge of the national standards*
- *skills in managing a professional discussion*

*Feedback and observations from the 2018/19 moderation cycle have identified examples of effective practice. It is important to remember that there is no single or set way of carrying out these tasks, provided that the process meets the purposes outlined in the guidance.*

*As we go through each aspect, you may wish to identify areas of effective practice to discuss with colleagues in your local authority (LA).*

Distribute table discussion 2 handout – effective practices in the recruitment, training and quality assurance of moderators.

*The first aspect we are going to look at is recruitment. Please take a moment to read the section from the guidance regarding recruitment, which is at the top of your handout for reference.*

*Please look at the first set of statements on the handout, which describe some of the effective practice observed during the most recent moderation cycle. I would like you to spend a short time in pairs considering how each example ensures the LA is confident in their moderators' subject knowledge and skills in managing the professional discussion.*

Give delegates 10 minutes to discuss in pairs their processes for recruitment, using the examples as prompts.

After this time, take feedback from pairs, making sure that each pair contributes. Ensure feedback focuses on:

- subject knowledge of the national standards
- skills in managing a professional discussion

*We are now going to look at the second aspect on your handout.*

*The 2019 teacher assessment guidance expects local authorities to ‘train and quality assure LA external moderators’. Beyond the STA training that you are taking part in now, the training needs of your team are a matter for each LA to decide.*

*There are 3 examples of effective practice from external moderation visits this year. Consider how the examples demonstrate how LAs can be confident in their moderators’ understanding of the standards.*

Give delegates 5-8 minutes to discuss in pairs the content and breadth of their training, using the examples as prompts.

After this time, take feedback from pairs, making sure that each pair contributes. Ensure feedback focuses on:

- subject knowledge of the national standards
- skills in managing a professional discussion

*We are now going to look at the final aspect on your handout – quality assuring moderators’ subject knowledge and their management of the professional discussion.*

*On your handout, you’ll find 3 examples of effective practice seen during external moderation visits. In pairs, discuss the examples and reflect on how LAs can provide effective quality assurance and support their moderators’ professional development.*

Give delegates 5-8 minutes to discuss in pairs how their quality assurance addresses all aspects of the moderation process.

After this time, take feedback from pairs, making sure that each delegate contributes. Ensure feedback focuses on:

- subject knowledge of the national standards
- skills in managing a professional discussion

*I hope you have found this discussion useful. Please take a few moments to reflect on your current practices related to the 3 areas we have reviewed and share good practice with colleagues on the table.*